



ARTICLE I: NAME, PURPOSE AND EMBLEM

SECTION 1: NAME

The name of the Region shall be the SUSQUEHANNA REGION, INC., SPORTS CAR CLUB OF AMERICA, INC.

SECTION 2: PURPOSE

The purpose of the organization shall be to promote the sport of motoring and, through educational and other means, to advance the cause of skillful driving, courtesy on the public highways, and safety of both pedestrians and motorists. In addition, it shall be the purpose of this organization to encourage the preservation, ownership, and operation of sports cars; to act as a source of technical information; to establish rules and regulations covering all activities of the Region; and to provide and regulate events and exhibitions for sports cars and their owners.

SECTION 3: EMBLEM

The Region emblem shall be the design of the Pennsylvania state shield (keystone), encircled by a steering wheel with a checkered background, and inscribed on the state shield "SCCA, Susquehanna Region."



SECTION 4: POLICY

No member of the Region shall, without the explicit approval of its officers, use the Region name for any advertising, promotional schemes, endorsement of products or services, or like purposes.

ARTICLE II: MEMBERS/MEMBERSHIP

SECTION 1: MEMBERS

Membership in the Region shall be open to all those individuals interested in sports cars and the sport of motoring. These individuals shall have been admitted to membership in the Sports Car Club of America, Inc.

Life membership in the Region shall be restricted to life members of the Sports Car Club of America, Inc.

SECTION 2: MEMBERS FROM OTHER REGIONS

Any member in good standing of the Sports Car Club of America, Inc., may become affiliated with the Susquehanna Region by submission of his request in writing, accompanied by payment of the regional dues to the secretary, who, upon approval by the regional executive, shall place the name upon the roster as a member in good standing.

SECTION 3: MEMBERSHIP IN GOOD STANDING

To be in good standing, all members must be members of the Sports Car Club of America, Inc. Any member who fails to pay such national SCCA dues, regional dues, or other fees that may be levied, shall not be considered to be a member in good standing of the Region, and shall have his membership privileges suspended until such time as both national and regional dues have been paid.

SECTION 4: PRIVILEGES

All members in good standing of the Susquehanna Region are entitled to all Region privileges.

SECTION 5: FORFEITURE, RESIGNATION AND SUSPENSION

- A. Forfeiture of membership in the Region shall occur for non-payment of national or regional dues within ninety days after commencement of the membership for which they are payable. Such forfeiture shall be automatic.
- B. Any member may resign by directing a letter of resignation to the secretary. Acceptance of his/her resignation from membership shall be effective upon receipt provided all indebtedness to the Region is paid.
- C. The Board of Directors of Susquehanna Region may, at any time, revoke, suspend, or probate the membership of any member whose actions or behaviors are deemed against the best interest of the Region, as dictated by SCCA Inc. Bylaws; Article II , Section 4, (D). Any such action by the Board of Directors shall require a majority of the entire Board of Directors.

ARTICLE III: MEETINGS

SECTION 1: ANNUAL MEETING

An annual meeting of the Region shall be held in November of each year at such time and place as may be designated by the regional executive. The members at each annual meeting shall consider and transact such business as may be properly and legally come before them, including the election of directors and reports of officers and committees.

SECTION 2: NOTICE OF MEETINGS

Notice of any meeting shall be given at least five (5) days prior to the time appointed for said meeting. Note Article III, Section 7 for notification requirements.

SECTION 3: OTHER MEETINGS

Such other meetings as are necessary to carry out the objectives of the Region and are called by the regional executive shall also be held at such time and place as may be designed by him/her.

SECTION 4: QUORUM

At the annual meeting or any meeting of the members, ten (10) members in good standing shall constitute a quorum. If less than a quorum is present, a majority of the members present may adjourn the meeting from time to time until a quorum is present.

SECTION 5: VOTING

All actions at the annual or any special meetings shall be by majority vote of those present except as may be provided elsewhere in the By-Laws.

SECTION 6: PARLIAMENTARY PROCEDURE

Roberts Rules of Order (Revised) shall be adhered to in all parliamentary questions and conduct of the meetings.

SECTION 7: NOTICE TO MEMBERS

Required written, mailed or other notice may be provided to members by electronic means including but not limited to: the Region website, e-mail, or social media. The minimum requirement for any notification is posting on the Region website, with additional communication being preferable in all instances.

ARTICLE IV: OFFICERS AND DIRECTORS

SECTION 1: EXECUTIVE BOARD

The executive board of the Region shall be comprised of Susquehanna Region SCCA members and shall consist of: the regional executive; assistant regional executive; secretary; treasurer; and three (3) directors. All executive board members, except directors, shall be elected to a term of one (1) year. One director shall be elected at each successive annual meeting for a three (3) year term.

SECTION 2: DUTIES OF REGIONAL OFFICERS

REGIONAL EXECUTIVE:

The regional executive shall preside at all meetings; shall have general supervision of the affairs of the Region; shall sign all contracts, and other instruments of the Region as authorized by the executive board; shall make reports to the executive board and members; and shall perform all such other duties as are incident to the office or are properly required by the executive board.

ASSISTANT REGIONAL EXECUTIVE:

The assistant regional executive shall perform the duties of the regional executive in his/her absence. In addition, other duties as assigned by the regional executive and/or the executive board shall be performed.

SECRETARY:

The secretary shall attend all meetings and shall record the proceeding thereof to be documented as minutes. Meeting minutes will be published prior to and voted for approval at the next scheduled Region meeting. In addition, the secretary shall keep a current membership listing. The secretary shall be the caretaker of the Region charter, the by-Laws and amendments, and other related documents.

TREASURER:

The treasurer of the Region shall have charge of all money accounts; shall report on same at all meetings; shall keep accurate records open for review; and shall perform all duties incident to the office as required by the executive board and/or the membership.

DIRECTORS:

The directors shall serve as members of the executive board, performing duties and discharging all the responsibilities of the office as listed in these By-Laws. Primary duty of each director shall be to act as an intermediary to convey the wishes and desires of the membership to the executive board. Additional duties may be prescribed by the executive board. The continued growth of the Region, adherence to the stated purpose, and the common good of the membership shall act as guiding principles.

SECTION 3: QUORUM

A majority of the Board of Directors shall constitute a quorum, which may act in any manner within its competence by vote of a majority of the Directors present while a quorum is present.

ARTICLE V: ELECTIONS

SECTION 1: NOMINATIONS

Any member in good standing may nominate a candidate for the Region executive board. Members may not nominate themselves. All nominations must be received by the club Secretary prior to the close of the October membership meeting. Nominations may be submitted by e-mail, phone, regular mail, or in person. It is the responsibility of the person doing the nominating to make sure that the Secretary receives the information appropriately.

SECTION 2: ELECTION PROCESS

VOTING METHODS

Voting may be allowed in various formats to allow for maximum club member participation, including e-mail, postal mail, or electronic voting; however, in person voting at the November meeting **MUST** be allowed in all circumstances. The Region executive board shall decide at the September general membership meeting which method(s) will be available for the current year.

TIMING OF ELECTIONS

The Region secretary shall notify the membership of the nominated individuals within seven (7) days following the October membership meeting. This communication shall also indicate the available methods available for voting.

If the club agrees to allow for voting outside of the Annual meeting, the voting process must allow for at least seven (7) days between receiving the slate of officers and the close of the voting process. Any voting occurring by means other than in person at the Annual meeting must close at least three (3) days prior to the meeting to allow vote counting. The Secretary will be responsible for tallying votes received prior to the November meeting, but will not be permitted to disclose results or numbers until after voting for each position is closed during the Annual Region general membership meeting. At the close of voting, the Secretary will tally the votes and announce the results.

The Region secretary shall publish the results in the next Region publication.

VOTE HANDLING

No member may vote more than once. If there is more than one vote cast by the same member, the vote done in person at the November meeting will be considered binding.

The votes of individual members may be recorded to prevent duplicate or fraudulent voting practices, but shall not be released. Upon a majority vote of members, the information must be released to an audit committee or to the membership as a whole to investigate any suspected discrepancies.

SECTION 3: ASSUMPTION OF OFFICE

The newly elected officers shall assume their positions at the close of the annual installation meeting held in conjunction with the year-end awards banquet. In the event that the banquet is cancelled or postponed, the newly elected officers shall assume their positions at the start of the first regular membership meeting of the calendar year, or on February 1st, whichever occurs first.

SECTION 4: SPECIAL ELECTIONS

A vacancy occurring in any office shall be filled by an appointment by the Region executive board. In the case of one-year positions, the office shall be held by the appointee until the normal term has expired. In the case of multi-year positions, the position will become open for nomination during the next nomination period and the normal election process will be followed. The appointed person shall be considered eligible for nomination. The individual elected into the position will fulfill the remainder of the original term.

ARTICLE VI: COMMITTEES

The regional executive may, from time to time, appoint committee(s) as found appropriate to carry out the affairs of the Region. Any committee member may be removed by the regional executive. The regional executive may also select a new committee chair at any time.

ARTICLE VII: FINANCES

SECTION 1: DUES

Dues to the Region shall be \$10.00 for regular membership; \$10.00 for First Gear memberships (under 24 years old); and \$15.00 for family membership (parents with children under 20 years old, or married couples). The membership year shall coincide with each member's national membership anniversary. Forfeiture of membership for non-payment of dues shall be in accordance with ARTICLE II, Section 5.

SECTION 2: FISCAL YEAR

The fiscal year of the Region shall be the calendar year.

SECTION 3: FINANCIAL RECORDS

The financial records of the Region shall be properly maintained by the treasurer in accordance with generally accepted accounting procedures. The treasurer's records shall be audited annually by a public accountant, the expenses of which shall be borne by the Region.

SECTION 4: DISBURSEMENTS

Checks and requests for payment of moneys incurred in the name of the Region shall be signed by the treasurer or the regional executive. Receipts for expenses incurred pertaining to the Region must be accompanied by an approved voucher.

ARTICLE VIII: AMENDMENT OF BY-LAWS

These By-Laws may be amended, repealed, or altered in whole or in part, by a majority vote of the members present at any regular or special meeting of the Region, provided that a quorum of members is present, and provided that the membership is notified in writing of such intent. Notification must be at least five (5) days prior to the meeting, subject to Article III, Section 7.

ARTICLE IX: PERSONAL LIABILITY

All persons or corporations extending credit to, contracting with, or having any claims against the corporation or the executive board shall look only to the funds and property of the corporation for payment of any such contract or claims or for the payment of any debt, damage, judgment or decree, or any other money that may otherwise become due or payable to them from the corporation or the executive board, so that neither the members of the corporation, the executive board, present or future, shall be personally liable thereof.

ARTICLE X: INDEMNIFICATION

There is to be no liability upon any executive board member or official for any action taken within the scope of their duties. Should any expense or burden be imposed upon any officer as a result of such action, said expense or burden shall be assumed by the Susquehanna Region of the Sports Car Club of America, Inc.

ARTICLE XI: EFFECTIVE DATE

The effective date of these By-Laws shall be immediately upon a majority vote of acceptance by a quorum of the members present at the Region general membership meeting.